

Consultant Proposal Ranking Sheet

Organization: The Chinatown Working Group

Date:

Evaluator's Name:

(Please note: each category item will be scored on a 1 to 5 scale)

ROUND 1

I. General Information (30%)

A. Do they understand the project

B. Do they have qualified and experienced staff

-Principals time versus staff time

C. Do they have experience in:

-Ability to analyze Infrastructure and streetscape projects as well as other capital and reconstruction projects

-Understanding of environmental review processes as well as impact assessment and mitigation

-Comprehensive planning processes

-Urban design, land use and site planning practice

-Zoning analysis and recommendations

-Fiscal analysis and economic forecasting

-Real estate and development analysis

-Market analysis, and retail and commercial revitalization studies

-Housing needs and financing mechanisms

-Tourism studies analysis and recommendations

-Cultural and Historic Preservation Actions

-Analysis of Immigrant communities and services

-Parks, Recreation and Open Space studies

-Transportation planning, traffic circulation analysis and public transit analysis-Population projections

-Population projections

D. Is the proposed fee and time schedule reasonable

E. Commitment to multi-year projects (i.e. gaining the community's trust)

II. Responsiveness to Request (30%)

1. Is the proposal specific to the RFP bid request

2. Does the proposal respond to elements of CWG PAPs:

-Affordability

-Cultural and Historic Preservation

-Economic Development

-Education and Schools

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II. Responsiveness to Request (continued)

2. Does the proposal respond to elements of CWG PAPs: (continued)

-Traffic and Transportation

-Zoning

-Immigrants and Social Services

-Parks, Open Space and Recreation

3. Does the proposal respond to all PAPs

III. Special Attributes (40%)

A. Socioeconomic experience (40%)

-Demonstrated experience dealing with issues faced by low income communities of color

-Demonstrated experience working on projects with communities facing gentrification and primary and secondary displacement pressures

B. Familiarity with New York City planning processes: (35%)

-Familiarity with community-based planning projects and studies (ideally including direct experience on 197-plans; experience can be held by firm and/or staff)

-Familiarity with local government structures and processes, especially zoning, building codes and environmental regulations

-Experience with the New York City public review process (ULURP)

C. Plan Implementation (10%)

-Demonstrated experience in producing studies and plans that have led directly to implementation of recommended actions or policies

-Implementation strategies (preferably before 197-a is fully passed)

D. Language Competence (10%)

-English; Chinese (Mandarin, Cantonese, Fujianese); Spanish

E. Team Composition (5%)

-Inclusion of Minority and Women-owned Business Enterprises (M/WBE) and locally based Business Enterprises (LBE) on planning team

- Leadership in Energy and Environmental Design accredited professional (LEED AP) or other comparable expertise in sustainability
